

SUBMITTED FOR ACCEPTANCE BUT NOT ATTESTING TO THE TRUTH

February 4th, 2014

7:00 PM Salisbury Town Hall

Board Members Present:

Cheryl Papandrea, Joanne Housianitis, Monique Greilich, Bob Gallagher

Staff:

Jack Morris, Jessica Mullen

Meeting called to order at 7:00 PM

MINUTES

Public Comments:

No public comments.

Cheryl Papandrea is stepping down as chair; reorganization of the board will be held at the next meeting (February 18th).

Minutes:

November 19 – Motion to approve the minutes from Cheryl. Second from Bob. Vote, 4 in favor, 0 opposed. Motion passes.

Old Business:

Interpretation of Cancer Incidence Report – There are 23 types of cancer tracked by the state; the incidence report includes cases that have been diagnosed and/or treated, and reported to the registry. Unless a complete patient history is given, it is very difficult to ascertain an environmental factor in the Town.

New Business:

Sub-committee Reports:

- 1) Trash – have not heard from Tom as of yet; no meeting scheduled.
- 2) Motels – 1/10/14 meeting; formed after several meetings with Jack, Assessor, Town Manager and the Building Inspector. BOH members would like to look at a lodging bylaw be added – would allow for kitchens. Some language in current law relates to hot plates etc would change to modern appliances. Creation of a regulation that would include lodging? If not, motels with kitchens get a Certificate of Habitability since they are now a dwelling. Motels should have a posted set of rules: evacuation, noise, management, linen service, trash guidelines, property taxes/water/sewer/bills up to date, pass inspection, kitchens (hot/cold water, proper storage of food etc). Salisbury Inn I and II discussion – has been notified to go to COH. Mobile home in back? Has begun process – community will get permitted. Motel with 32 units out front, permitted as a motel. Mobile homes in back will have a COH – some

mobile homes are privately owned, they rent the land. What makes a manufactured home community? 1. Owned by one entity 2. Owned or rented mobile homes 3. Rented land. For the Salisbury Inn I and II, the ownership hopscoches, 8 or 9 mobile homes will need COH once they are rehabbed. The other 8 units, rent the land and own the mobile home. Driftwood, Salisbury Inn II, and Stripers, CLOSED.

NO OTHER SUB COMMITTEES

Licenses:

BOH would like all licenses to come before the Board.

Motion to have all other licenses, renewals or new, to come before the Board of Health from Cheryl. Second from Monique. Discussion: In the past, everything came before the Board, when Jack came more administrative licensing, this would be more transparent, violations and enforcement conferences made public. **Cheryl, Joanne, Bob and Monique voted in favor of having all licenses come before the BOH. Vote 4 in favor, 0 opposed.**

Health Officer's Report: Maureen is working on generating reports of inspections. Motel list with breakdown available for the next meeting. Enforcement conferences being held. FDA – unannounced inspection of a local business. Do not have quarterly report yet.

Member's Report:

Cheryl: Cheryl read her personal statements into the minutes [Attachment I]

Motion from the Board to have the Health Agent to make a formal request for legal counsel from Monique. Second from Bob. Cheryl, Joanne, Bob and Monique voted in favor. Vote 4 in favor, 0 opposed.

Jack will send an email to the Town Manager and cc the BOH.

Joanne: Requested Town Counsels advisement, was denied. Does not know role, would like clarification. On several occasions was denied advisement. Additionally, members advised to go to conferences, no money in the budget to do so.

Correspondence: Cheryl received an email from Cheryl Sbarra MAHB – was sent to the Town Manager and Selectmen.

Selectmen Beaulieu's copy was read into the record [Attachment II]

Motion to adjourn from Bob. Second from Monique. Cheryl, Joanne, Bob and Monique voted in favor to adjourn the meeting. Vote, 4 in favor, 0 opposed.

Respectfully submitted by Jessica Mullen

Jessica Mullen

Date